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COMMISSION HOUSE
HARAMBEE AVENUE
P.O. Box 30095 - 00100
NAIROBI

PSC/218/110/XII VOL.VII/(181)

29th October, 2019

All Authorized Officers
Chief Executive Officers of State Corporations

**SUBMISSION OF EVERY TWO YEAR DECLARATION OF INCOME, ASSETS AND LIABILITIES,
2019 (WEALTH DECLARATION)**

Pursuant to the provisions of the Public Officer Ethics Act, 2003 and Administrative Procedures for the Declaration of Income, Assets and Liabilities, 2016- Legal Notice No. 53, the Public Service Commission as the responsible Commission for public officers in Ministries, State Departments and State Corporations in respect to declaration of income, assets and liabilities wishes to notify that this year's every two year declaration will commence on 1st November 2019 and close on 31st December 2019.

It is noted that the Commission invited and trained the Heads of Human Resource Management and Technical Officer(s) responsible for Governance and Ethics from all public institutions under its jurisdiction from 9th September, 2019 to 20th September, 2019 with a view to promote compliance with the declaration of wealth and constitutional values and principles.

You are required to avail the prescribed declaration forms in **A3** format to all the public officers in your organization on or before 1st November, 2019. The prescribed form is available in the Commission website www.publicservice.go.ke. All public officers in your institution have personal responsibility to comply and must therefore submit their complete and accurate every two year Financial Declaration of themselves, spouse(s) and dependent children below the age of 18 years on or before the 31st December 2019.

You will submit the declaration returns to the Commission on a date indicated against your organization in the attached schedule and in any case not later than 31st January, 2020. In addition, you are expected to commence and conclude disciplinary proceedings for cases of non-compliance from 2nd January, 2020 in accordance with human resource policies and procedures manual and inform the Commission on sanctions taken by 31st January, 2020.

SIMON K. ROTICH, EBS
SECRETARY/CHIEF EXECUTIVE

Encls.



Copy to: Head of the Public Service
Executive Office of the President
State House
NAIROBI

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

S/No.	Organization	Date	Time
1	Kenya Roads Board (KRB)	2/1/2020	Morning
2	Kenya Vision 2030	2/1/2020	Morning
3	Office Of The Deputy President - ODP	2/1/2020	Morning
4	Agricultural Finance Corporation (AFC)	2/1/2020	Morning
5	Kenya National Highways Authority	2/1/2020	Afternoon
6	Kenya Scouts Association	2/1/2020	Afternoon
7	Media Council Of Kenya (MCK)	2/1/2020	Afternoon
8	National Commission For Science, Technology & Innovation	3/1/2020	Morning
9	Uwezo Fund	3/1/2020	Morning
10	Nzoia Sugar Company	3/1/2020	Morning
11	School Equipment Production Unit	3/1/2020	Morning
12	Anti-Doping Agency Of Kenya	3/1/2020	Morning
13	Commodities Fund	3/1/2020	Morning
14	Consolidated Bank	3/1/2020	Afternoon
15	Kenya Medical Supplies Authority - KEMSA	3/1/2020	Afternoon
16	Konza Technopolis Development Authority (KOTDA)	3/1/2020	Afternoon
17	Inter-Governmental Relations Technical Committee - IGRTC	6/1/2020	Morning
18	Micro And Small Enterprise Authority (MSEA)	6/1/2020	Morning
19	National Biosafety Authority	6/1/2020	Morning
20	National Control Against Alcohol And Drug Abuse - NACADA	6/1/2020	Morning

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

21	Cabinet Office	6/1/2020	Morning
22	National Industrial Training Authority (NITA)	6/1/2020	Morning
23	Export Processing Zone Authority	6/1/2020	Afternoon
24	Geothermal Development Company	6/1/2020	Afternoon
25	ICDC	6/1/2020	Afternoon
26	Industrial Development Bank	6/1/2020	Afternoon
27	Agriculture Food Authority (AFA)	7/1/2020	Morning
28	Center for Mathematics, Science and Technology in Africa	7/1/2020	Morning
29	Business Registration Service	7/1/2020	Morning
30	Export Promotion Council (EPC)	7/1/2020	Morning
31	Jomo Kenyatta Foundation	7/1/2020	Morning
32	Kenya Institute Of Mass Communication (KIMC)	7/1/2020	Morning
33	Kenya Universities Colleges Central Placement Services	7/1/2020	Morning
34	National Environmental Management Authority - NEMA	7/1/2020	Afternoon
35	State Dept Of Devolution	7/1/2020	Afternoon
36	Anti-Counterfeit Agency	7/1/2020	Afternoon
37	Council Of Legal Education	7/1/2020	Afternoon
38	Insurance Regulatory Authority	8/1/2020	Morning
39	KASNEB	8/1/2020	Morning
40	Kenya Film Classification Board - KFCB	8/1/2020	Morning
41	Kenyatta International Convention Center (KICC)	8/1/2020	Morning

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

42	Huduma Secretariat	8/1/2020	Morning
43	Tana Water Services Board	8/1/2020	Morning
44	Water Resources Authority Management - WRMA	8/1/2020	Morning
45	Kenya Dairy Board	8/1/2020	Morning
46	Kenya Film Commission	8/1/2020	Afternoon
47	Kenya Accreditation Services (KENAS)	8/1/2020	Afternoon
48	Kenya Copyright Board	8/1/2020	Afternoon
49	Kenya Industrial Estate	8/1/2020	Afternoon
50	Information Communication Technology Authority	9/1/2020	Morning
51	Kenya Meat Commission	9/1/2020	Morning
52	Kenya Medical Training College	9/1/2020	Morning
53	Agro Chemical Food Company Ltd	9/1/2020	Morning
54	Kenya Safari Lodges And Hotels	9/1/2020	Morning
55	Lapsset Corridor Development Authority	9/1/2020	Morning
56	Kenya Investment Authority	9/1/2020	Afternoon
57	Kenya Medical Research Institute	9/1/2020	Afternoon
58	National Environment Trust Fund	9/1/2020	Afternoon
59	Engineers Board Of Kenya	9/1/2020	Afternoon
60	Kenya Electricity Transmission Company - KETRACO	9/1/2020	Afternoon
61	Policy Holders Compensation Fund	9/1/2020	Afternoon
62	Kenya School Of Law	10/1/2020	Morning

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

63	State Department for Information Communication Technology	10/1/2020	Morning
64	KENTTEC	10/1/2020	Morning
65	Development Bank of Kenya	10/1/2020	Morning
66	National Youth Council (NYC)	10/1/2020	Morning
67	Financial Reporting centre	10/1/2020	Morning
68	Athi Water Services Board	10/1/2020	Morning
69	East African Portland Cement Company (EAPCC)	10/1/2020	Morning
70	Tourism Fund	10/1/2020	Afternoon
71	Kerio Valley Dev. Authority	10/1/2020	Afternoon
72	Lake Basin Development Authority	10/1/2020	Afternoon
73	Northern Water Services Board (NWSB)	13/1/2020	Morning
74	National Council For Law Reporting	13/1/2020	Morning
75	Nairobi Centre for International Arbitration	13/1/2020	Morning
76	Kenya Cultural Center	13/1/2020	Morning
77	Kenya Ports Authority	13/1/2020	Morning
78	Pharmacy and Poisons Board	13/1/2020	Morning
79	Tourism regulatory Board	13/1/2020	Morning
80	Kenya Wines Agencies Ltd	13/1/2020	Morning
81	State Department of Agricultural research	13/1/2020	Morning
82	National Crime Research Center	13/1/2020	Afternoon
83	State Dept Of Gender Affairs	13/1/2020	Afternoon

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

84	Capital Markets Authority - CMA	13/1/2020	Afternoon
85	Coast Water Services Board	13/1/2020	Afternoon
86	Kenyatta National Hospital	14/1/2020	Morning
87	State Dept Of Cooperatives	14/1/2020	Morning
88	National Cohesion And Integration Commission	14/1/2020	Morning
89	National Commission Secretariat	14/1/2020	Morning
90	National Council For Persons With Disability (NCPWD)	14/1/2020	Morning
91	Kenya Railways Corporation - KRC	14/1/2020	Morning
92	National Construction Authority (NCA)	14/1/2020	Morning
93	National Government – CDF Board	14/1/2020	Morning
94	National Museums Of Kenya	14/1/2020	Afternoon
95	National Oil Corporation of kenya	14/1/2020	Afternoon
96	National Youth Service (NYS)	14/1/2020	Afternoon
97	State Department For Vocational And Technical Training	14/1/2020	Afternoon
98	Tanathi Water Services Board	15/1/2020	Morning
99	Energy Regulatory Commission	15/1/2020	Morning
100	Kenya Law Reform Commission - KLRC	15/1/2020	Morning
101	Kenya Water Towers Agency - KWTA	15/1/2020	Morning
102	State Dept Of Sports Development	15/1/2020	Morning
103	National Council For Population Development (NCPD)	15/1/2020	Morning
104	National Drought Management Authority - NDMA	15/1/2020	Morning

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

105	Chemelil Sugar Company Limited	15/1/2020	Morning
106	Kenya Civil Aviation Authority - KCAA	15/1/2020	Afternoon
107	Kenya Utalii College	15/1/2020	Afternoon
108	NGOs Coordinating Board	15/1/2020	Afternoon
109	Sports Kenya	15/1/2020	Afternoon
110	Sacco Societies Regulatory Authority (SASRA)	16/1/2020	Morning
111	Higher Education Loans Board - HELB	16/1/2020	Morning
112	Kenya Institute Of Special Education (KISE)	16/1/2020	Morning
113	Kenya Reinsurance Corporation	16/1/2020	Morning
114	National Water Conservation & Pipeline Corporation (NWCPC)	16/1/2020	Morning
115	Nursing Council Of Kenya	16/1/2020	Morning
116	Nyayo Tea Zones Development Corporation -NTZDC	16/1/2020	Morning
117	Rift Valley Water Services Board - RVWSB	16/1/2020	Morning
118	Water Sector Trust Fund - WSTF	16/1/2020	Afternoon
119	Kenya Medical Practitioners And Dentist Board	16/1/2020	Afternoon
120	Kenya National Bureau Of Statistics - KNBS	16/1/2020	Afternoon
121	Kenya Nuclear Electricity Board - KNEB	16/1/2020	Afternoon
122	Agricultural Development Corporation	17/1/2020	Morning
123	Kenya Urban Roads Authority - KURA	17/1/2020	Morning
124	Ministry of Water and Sanitation	17/1/2020	Morning
125	National Irrigation Board	17/1/2020	Morning

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JANUARY 2020.**

126	State Dept Of Livestock	17/1/2020	Morning
127	Retirement Benefits Authority	17/1/2020	Morning
128	State Department Of East African Community	17/1/2020	Afternoon
129	Water Services Regulatory Board - WASREB	17/1/2020	Afternoon
130	Ewaso Ngiro North Development Authority	20/1/2020	Morning
131	Ministry Of Defence	20/1/2020	Morning
132	National Cereals And Produce Board (NCPB)	20/1/2020	Morning
133	National Council For Children Services	20/1/2020	Morning
134	State Department of post-training and skills development	20/1/2020	Morning
135	Technical And Vocational Educational And Training Authority - TIVETA	20/1/2020	Morning
136	Kenya Pipeline Company	20/1/2020	Afternoon
137	Kenya Water Institute - KEWI	20/1/2020	Afternoon
138	National Aids Control Council (NACC)	20/1/2020	Afternoon
139	National Hospital Insurance Fund - NHIF	20/1/2020	Afternoon
140	National Social Security Fund (NSSF)	21/1/2020	Morning
141	New Kenya Cooperative Creameries Ltd.	21/1/2020	Morning
142	Public Procurement Regulatory Authority - PPRA	21/1/2020	Morning
143	Rural Electrification Authority (REA)	21/1/2020	Morning
144	Tana And Athi Rivers Development Authority - TARDA	21/1/2020	Morning
145	Tourism Finance Corporation	21/1/2020	Morning
146	Kenya Ordinance Factories Corporation	21/1/2020	Morning

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

147	Kenya School Of Government - KSG	21/1/2020	Morning
148	State Dept Of University Education and Research	21/1/2020	Afternoon
149	Unclaimed Financial Assets Authority - UFAA	21/1/2020	Afternoon
150	Anti-FGM Board	21/1/2020	Afternoon
151	Kenya Industrial Property Institute - KIPI	21/1/2020	Afternoon
152	Kenya Animal Genetic Resources Centre	22/1/2020	Morning
153	Kenya Industrial Research & Development Institute - KIRDI	22/1/2020	Morning
154	Kenya Literature Bureau	22/1/2020	Morning
155	Kenya National Examination Council - KNEC	22/1/2020	Morning
156	Lake Victoria North Water Services Board (LVNWSB)	22/1/2020	Morning
157	Lake Victoria South Water Services Board (LVSWSB)	22/1/2020	Morning
158	The National Treasury	22/1/2020	Morning
159	Youth Enterprise Development Fund Board	22/1/2020	Morning
160	Kenya Institute Of Public Policy Research Analysis (KIPPRA)	22/1/2020	Afternoon
161	Numerical Machining Complex Ltd	22/1/2020	Afternoon
162	State Dept Of Culture And heritage	22/1/2020	Afternoon
163	Child Welfare Society	23/1/2020	Morning
164	Kenya Forest Service - KFS	23/1/2020	Morning
165	Kenya Forestry Research Institute - KEFRI	23/1/2020	Morning
166	Kenya Plant Health Inspectorate Service - KEPHIS	23/1/2020	Morning
167	Kenya Veterinary Vaccines Production Institute	23/1/2020	Morning

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JANUARY 2020.**

168	Moi Teaching And Referral Hospital (M.T.R.H)	23/1/2020	Morning
169	Privatization Commission	23/1/2020	Morning
170	State Department of Social Protection	23/1/2020	Morning
171	State Department Of Infrastructure	23/1/2020	Afternoon
172	State Dept Of Arid and Semi Arid lands	23/1/2020	Afternoon
173	Women Enterprise Fund	23/1/2020	Afternoon
174	Bukura Agricultural College	24/1/2020	Morning
175	Kenya Broadcasting Corporation	24/1/2020	Morning
176	Kenya National Assurance Company - KNAC 2001 Ltd	24/1/2020	Morning
177	Kenya National Shipping Line Limited - KNSL	24/1/2020	Morning
178	Muhoroni Sugar Company	24/1/2020	Morning
179	State Department for Housing and Urban Development	24/1/2020	Morning
180	State Department for Irrigation	24/1/2020	Morning
181	State Department Of Maritime & Shipping	24/1/2020	Morning
182	State Dept. Of Fisheries Aquaculture & Blue Economy	24/1/2020	Morning
183	Kenya Institute Of Curriculum Development - KICD	24/1/2020	Afternoon
184	Kenya National Library Service	24/1/2020	Afternoon
185	Postal Corporation Of Kenya (PCK)	24/1/2020	Afternoon
186	State Department for Industrialization	24/1/2020	Afternoon
187	Commission For University Education	27/1/2020	Morning
188	Competition Authority Of Kenya	27/1/2020	Morning

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JANUARY 2020.**

189	Ewaso Ngiro South Dev. Authority	27/1/2020	Morning
190	Kenya Agricultural & And Livestock Research Organization - KALRO	27/1/2020	Morning
191	Kenya Electricity Generating Company Ltd - KENGEN	27/1/2020	Morning
192	Kenya Ferry Services (KFS)	27/1/2020	Morning
193	Kenya National Trading Corporation Ltd - KNTC	27/1/2020	Morning
194	State department Of Tourism	27/1/2020	Morning
195	Kenya Seed Company	27/1/2020	Afternoon
196	Local Authorities Provident Fund - LAPFUND	27/1/2020	Afternoon
197	National Transport And Safety Authority - NTSA	27/1/2020	Afternoon
198	State Dept Of Broadcasting & Telecommunication	27/1/2020	Afternoon
199	Bomas Of Kenya	28/1/2020	Morning
200	Kenya Post Office Savings Bank	28/1/2020	Morning
201	Kenya Rural Roads Authority - KERRA	28/1/2020	Morning
202	Kenya Trade Network Agency - KENTRADE	28/1/2020	Morning
203	Kenya Veterinary Board - KVB	28/1/2020	Morning
204	Ministry of Environment and Forestry	28/1/2020	Morning
205	Pest Control Products Board - PCPB	28/1/2020	Morning
206	Kenya Maritime Authority	28/1/2020	Afternoon
207	Kenya National Commission For UNESCO - KNATCOM	28/1/2020	Afternoon
208	Public Service Commission	28/1/2020	Afternoon
209	State Department for Correctional Services	28/1/2020	Afternoon

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

210	State Department Of Trade	29/1/2020	Morning
211	Coast Development Authority	29/1/2020	Morning
212	Kenya Bureau Of Standards- KEBS	29/1/2020	Morning
213	Kenya Education Management Institute - KEMI	29/1/2020	Morning
214	Kenya Marine & Fisheries Research Center	29/1/2020	Morning
215	National Housing Corporation (NHC)	29/1/2020	Morning
216	State Department of crop development	29/1/2020	Morning
217	Communications Authority Of Kenya - CAK	29/1/2020	Afternoon
218	State Department for Wildlife	29/1/2020	Afternoon
219	State Dept. For Transport	29/1/2020	Afternoon
220	State House	29/1/2020	Afternoon
221	Community Development And Trust Fund	30/1/2020	Morning
222	Kenya Revenue Authority - KRA	30/1/2020	Morning
223	State Department Of Mining	30/1/2020	Morning
224	Sony Sugar Company	30/1/2020	Morning
225	State Department for Early Learning and Basic Educaiton	30/1/2020	Morning
226	State Department of Labour	30/1/2020	Morning
227	New Partnership For Africa's Development - NEPAD	30/1/2020	Morning
228	State Department for Public Service, & Youth Affairs	30/1/2020	Afternoon
229	State Department Of Immigration and Citizen services	30/1/2020	Afternoon
230	Kenya Airport Authority - KAA	30/1/2020	Afternoon

**SCHEDULE OF SUBMITTING DECLARATIONS RETURNS TO PUBLIC SERVICE COMMISSION
JANUARY 2020.**

231	Kenya Power and Lighting co.	30/1/2020	Afternoon
232	State Dept Of Planning	31/1/2020	Morning
233	Kenya Prisons Service	31/1/2020	Morning
234	Kenya Wildlife Service (KWS)	31/1/2020	Morning
235	Ministry Of Foreign Affairs	31/1/2020	Morning
236	State Department for Public Works	31/1/2020	Morning
237	State Dept Of Petroleum	31/1/2020	Morning
238	Ministry Of Health	31/1/2020	Afternoon
239	Ministry Of Lands & Physical Planning	31/1/2020	Afternoon
240	State Dept Of Energy	31/1/2020	Afternoon
241	State Dept Of Interior	31/1/2020	Afternoon