

## **SATUK 2024/2025 Election Board**

The above Board having been duly appointed by the Vice Chancellor in accordance with the SATUK Constitution Article 15 hereby announces vacancies in the following positions to enable it run the Delegates and SATUK Board elections on 20<sup>st</sup> March, 2024 and SATUK Council on 21<sup>st</sup> March, 2024.

### **RESTRICT TO STUDENTS ONLY**

#### **1. SATUK 2024/2025 Election clerks**

##### **Requirements**

- Be a bona fide TUK student, and non-partisan;
- Must be pursuing a Degree/Diploma programme at TUK;
- Must have cleared fees and signed the nominal roll;
- Be computer literate;
- Have effective communication skills;
- Good report writing skills;
- Ability to manage people, sensitive data and materials;
- Must be available for the pre-election training and during the Election Day;
- Must be of high integrity and abide by the SATUK electoral rules and regulations;
- Demonstrate experience in similar exercise (attach relevant documents to support the same);
- Needy students are encouraged to apply.

##### **Appreciation**

- a) Election clerks shall be paid Ksh 500/= per day;
- b) Provided with lunch on the day of elections; and
- c) Given a certificate in recognition of the work done.

##### **How to Apply**

Interested persons should submit their handwritten applications to:

**THE CHAIRMAN  
SATUK ELECTORAL BOARD 2024/2025  
BLOCK D ROOM 2 (ASSISTANT DEANS OFFICE)**

All applications to be submitted not later than 3:00pm **Thursday, 14<sup>th</sup> March, 2024.**

##### **Note from SATUK ELECTORAL BOARD 2024/2025:**

- The payments will be made after the job;
- Applicants attention is drawn to TUK rules and regulations governing student conduct and will be held liable on conviction to TUK disciplinary process for subverting the process of free, fair elections or interfering with the functions of the SATUK 2024/2025 Election Board in discharging its duty;
- Only shortlisted candidates will be contacted. Successful candidates will be vetted as per SATUK Constitution and other related documents;
- The Board will give equal opportunity to all eligible applicants. Canvassing will lead to disqualification

## **RESTRICT TO STUDENTS ONLY**

### **2. SATUK 2024/2025 Deputy Presiding Officers**

#### **Requirements**

- Be a bona fide TUK student, and non-partisan;
- Must be pursuing a Degree/Diploma programme at TUK;
- Must have cleared fees and signed the nominal roll
- Be computer literate;
- Have effective communication skills;
- Good report writing skills;
- Ability to manage people, sensitive data and materials;
- Demonstrate experience in similar exercise (attach relevant documents to support the same);
- Must be available for the pre-election training and during the Election Day;
- Must be of high integrity and abide by the SATUK electoral rules and regulations;
- Needy students are encouraged to apply.

#### **Appreciation**

- a) Deputy Presiding Officers shall be paid Kshs. 1000/= per day;
- b) Provided with lunch on the day of elections; and
- c) Given a certificate in recognition of the work done.

#### **How to Apply**

Interested persons should submit their handwritten applications to:

**THE CHAIRMAN  
SATUK ELECTORAL BOARD 2024/2025  
BLOCK D ROOM 2 (ASSISTANT DEANS OFFICE)**

All applications to be submitted not later than 3:00pm **Thursday 14<sup>th</sup> March, 2024.**

Note from SATUK ELECTORAL BOARD 2024/2025:

- The payments will be made after the job;
- Applicants attention is drawn to TUK rules and regulations governing student conduct and will be held liable on conviction to TUK disciplinary process for subverting the process of free, fair elections or interfering with the functions of the SATUK 2024/2025 Election Board in discharging its duty;
- Only shortlisted candidates will be contacted. Successful candidates will be vetted as per SATUK constitution and other related documents;
- The Board will give equal opportunity to all eligible applicants. Canvassing will lead to disqualification

**RESTRICT TO STUDENTS ONLY**

## **RESTRICT TO STAFF ONLY**

### **3. SATUK 2024/2025 Presiding Officers**

#### **Requirements**

- Be an employee of TUK, and non-partisan;
- Hold a Degree/Diploma certificate from a recognized institution;
- Computer literate;
- Have effective communication;
- Good report writing skills;
- Ability to manage people, sensitive data and materials;
- Must be available for the entire period of the SATUK 2024/2025 election;
- Must be of high integrity and abide by the University's Code of Conduct; and
- Must be stationed in the school or department in which they apply for.

#### **Appreciation**

- a) Presiding officer shall be paid Kshs. 3,000/= per day;
- b) Provided with lunch on the day of elections; and
- c) Given a certificate in recognition of the work done.

#### **How to Apply**

Interested persons should submit their handwritten applications to:

**THE CHAIRMAN  
SATUK ELECTORAL BOARD 2024/2025  
BLOCK D ROOM 2 (ASSISTANT DEANS OFFICE)**

All applications to be submitted not later than 3:00pm **Thursday 14<sup>th</sup> March, 2024.**

Note from SATUK ELECTORAL BOARD 2024/2025:

- The payments will be made after the job;
- Applicants attention is drawn to TUK rules and regulations governing student conduct and will be held liable on conviction to TUK disciplinary process for subverting the process of free, fair elections or interfering with the functions of the SATUK 2024/2025 Election Board in discharging its duty;
- Only shortlisted candidates will be contacted. Successful candidates will be vetted as per SATUK constitution and other related documents;
- The Board will give equal opportunity to all eligible applicants. Canvassing will lead to disqualification